Lehigh County Historical Society
Lehigh Valley Heritage Museum

432 West Walnut Street
Allentown, PA 18102
610-435-1074 info@lehighvalleyheritagemuseum.org

Research Request

All of our research is purely for the hobbyist or personal use only. Our research is not intended or guaranteed for estate attorneys, litigation, or legal matters. We make no guarantees or warranties of any type whatsoever, implied or written. Most research requests take approximately 6-8 weeks to fulfill.

Request made by: _____ Date: _____

Address: _____

Phone #: _____ E-mail: _____

Research Request Name(s) or Topic(s): Please attach information or write on the back of sheet.

RESEARCH FEES:

- **All prices include up to four (4) black and white 8½ x 11 copies.**
- **Additional copies will be expensed at the rate of $.55 per 8½ x 11 copy. Larger size copy formats are available at higher rates.**
- **COST of HANDLING & POSTAGE is $12.00**
- **Most research requires a minimum of 2 hours.**
- **Fees payable by major credit cards, money orders, or checks accepted. No cash payments.**

Hourly Research

Lehigh County Historical Society Members……	**$40.00—1st hour**
Membership expiration date: **X**_____ (***must be completed***)	**$40.00—each addtl hour**
Non-Members:……..	**$55.00—1st hour**
	$45.00—each addtl hour
Cost of Handling & Postage……	**$12.00**

Due to the personalized nature of historical research, we do not invoice for services rendered. Fees are payable in advance by check, charge, or money order. *All requests are handled by research professionals, with experience handling our extensive collections.*

By signing this request, I agree to all terms and conditions.

_____ _____
Signature Date

Printed Name: _____

Method of payment: ☐ Check ☐ MasterCard ☐ VISA ☐ AMEX ☐ Discover

Please make check payable to **Lehigh County Historical Society** and mail to:
432 West Walnut Street, Allentown, PA 18102 Phone: 610-435-1074

Charge my credit card for $_____ Credit Card # _____

Card Holder's Name: _____ Expiration Date: _____